

**MEETING AGENDA**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
Government Center – 7593 Bunnell Hill Road  
October 14, 2024 – 5:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ITEM/S TO BE REMOVED FROM THE CONSENT AGENDA\***

**IV. PUBLIC COMMENT**

**V. SPECIAL ACTIVITY**

1. Public Hearing – **RESOLUTION 5540** – A Resolution to (approve/modify/deny) the zone change request of David Montgomery (Pickrel Schaeffer and Ebeling) agent for WPB Enterprises, LLC, (Orville Wright) to amend the Zoning Resolution and Map for a total of 8.39 acres; parcel identified as Clearcreek-Franklin Rd (Wood Road), parcel number 04-15-101-008. The zone change request is from Suburban Residence Zone “SR-1” to Mixed Use Planned Unit Development “MU-PUD,” and to dispense with the second reading
2. Public Hearing – **RESOLUTION 5541** – A Resolution to approve/modify/deny the zone change request of Jeff Ronningen of Straight Forward Storage, LLC, agent for property owners Guncreek Associates LTD and GCG Guncreek Associates LTD to amend the Zoning Resolution and Map for a total of 9.8323 acres. The parcel is identified as Route 122, parcel number 08-15-402-023. The request is to rezone 9.8323 acres (western segment) of the 20.3624 acre parcel. The zone change request is from Open Space Rural Residence Zone “OSR-1” to General Business Zone “B-2,” and to dispense with the second reading

**VI. FISCAL BUSINESS**

1. Fiscal Officer’s Report
2. **RESOLUTION 5542** – A Resolution approving supplemental appropriations to the Permanent Budget Appropriations for Fiscal Year 2024, dispensing with the second reading, and declaring an emergency
3. **RESOLUTION 5546** – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the third quarter 2024 and dispensing with the second reading

**VII. NEW BUSINESS**

**A. ADMINISTRATION**

1. **RESOLUTION 5543** – A Resolution approving an annexation agreement between Clearcreek Township and the City of Springboro for 6315 N. St. Rt. 741 (Kaiser Property) and dispensing with the second reading

2. **RESOLUTION 5544** – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading
  3. **RESOLUTION 5545** – A Resolution dedicating a portion of Clearcreek Township’s share of funds from the American Rescue Plan Act to fund site improvements and equipment purchases, dispensing with the second reading, and declaring an emergency
  4. **RESOLUTION 5547** – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency
- B. **FIRE DISTRICT**
1. **RESOLUTION 5548** – A Resolution approving the Memorandum of Understanding by and between the Board of Clearcreek Township Trustees and International Association of Fire Fighters Local 4207, dispensing with the second reading, and declaring an emergency
  2. Recommendation to authorize a promotional process for the position of Captain due to a pending resignation
- C. **PLANNING & ZONING**
1. **RESOLUTION 5549** – A Resolution levying a special assessment on properties in Clearcreek Township to recover the costs of abating a nuisance and dispensing with the second reading
  2. **RESOLUTION 5550** – A Resolution determining that the maintenance of a specific tract of land constitutes a nuisance and ordering the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency
- D. **POLICE DEPARTMENT**
1. Recommendation to accept the generous donation of \$10,000 from the Springboro Fraternal Order of Eagles to benefit the Police Department’s new drone program
- E. **ROAD** – Consent agenda

**VIII. CONSENT AGENDA**

- A. Fiscal Officer
1. Current Bills and Financial Report
  2. Approval of Minutes – Trustee Regular Meeting, September 23, 2024
- B. Administration
1. Recommendation to accept the resignation of probationary employment of HR Manager Randi Michaels, effective October 10, 2024
- C. Fire District
1. Recommendation to accept the resignation of employment of the following personnel:
    - a. Captain Justin Null, effective October 12, 2024
    - b. Firefighter/EMT Nick Logsdon, effective October 23, 2024
  2. September 2024 Monthly Report
- D. Police
1. Recommendation to adjust the hourly pay rate of Officer Reggie Bronnenberg to the contractual Step 5 rate of \$39.64 effective September 28, 2024
  2. September 2024 Monthly Report
- E. Road
1. September 2024 Monthly Report

- F. Planning & Zoning
  - 1. September 2024 Monthly Report

**IX. STAFF UPDATES**

**X. ADJOURN**

\* All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion and vote. Any Trustee may remove any item/s from the Consent Agenda by request. No second is required for the removal of any item/s. Items removed for separate discussion will be considered during the appropriate departmental section under New Business